

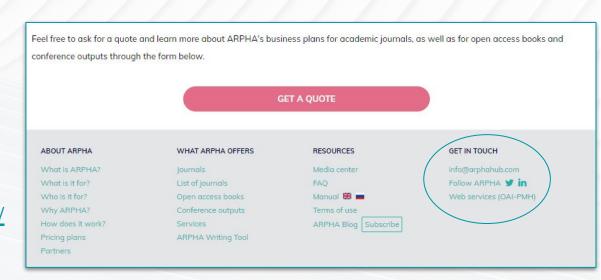
How to migrate a journal to ARPHA Platform?



Step 1. First contact

 Check different operational plans and groups of services on our website:

> https://arphahub.com/about/ pricing_plans



 Get in touch with us using one of the forms on the website or via email info@arphahub.com

Step 1. First contact

- Include in your inquiry detailed information about your journal:
 - Journal title
 - Research topics
 - Link to the current website
 - Current publisher
 - Yearly publication volume
 - Why do you want to migrate your journal?
- We will respond within one working day





Three transparent pricing plans

HIGH-LEVEL GROUPS OF TOOLS & SERVICES (for a detailed description of the platform and services, please see the table below)	BASIC	ADVANCED	PREMIUM				
Website design & setup of end-to-end journal publishing platform 🔷	✓	✓	✓	Basic			
Submission and pre-review management system •	✓	✓	✓	Dasic			
Peer review and editorial management system •	✓	✓	✓				
Production management system •	✓	✓	✓	Advanced			
Copy editing & light-weight language editing •			V				
Typesetting & proofreading services •			~				
Conversion and publication of full-text article in HTML & XML		✓	✓	Premi	um		
PDF publishing services •	V	✓	✓	https://arphahub.com/about/pricing_plans			
Hosting, indexing & archiving •	✓	✓	✓				
Distribution & dissemination •	V	✓	✓				
Usage 🔷 and management statistics 🔷	V	✓	✓				
Journal promotion package 🔷			1				
Journal development support •		ONE-TIME SETUP FEE: Website & platform standard technical setup¹ (Individual website design, logo, article layout, cover, social media profiles, etc.)			€ 1,500	€ 1,500	€ 1,500
Integration with ARPHA Preprints platform	✓.	ANNUAL FEE 1: License, hosting, technical maintenance & support			€ 3,000	€ 3,000	€ 3,000
	Manuscript Submission Charge			0	0	0	
	Article Processing Charge ²			Ask for a quote	Ask for a quote	Ask for a quote	
		EXEMPLAR TOTAL ANNUAL COST PER JOUNAL			Ask for a quote	Ask for a quote	Ask for a quote
	Discounts available for 3+ journals. APC can be covered either by the journal, third parties, authors, or through mixed models. Note 1: All prices are excluded of VAT. Note 2: Journals published in ARPHA should be compliant with DOAJ criteria for publishing quality and ethics.						
		Note 3: Combinations between plans or features included in them are negotiable.					
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Step 2. First meeting

- We'll discuss in detail your needs, wants and expectations
- You'll sit through a demo of the ARPHA system
- We'll identify the most suitable pricing plan and business model for you, and draw a preliminary offer





Different business models

Step 1: Choose who will pay for the journal expenses

Annual fee – paid by the organisation

APCs – paid by the organisation

Annual fee – paid by the organisation +

APCs – share between the author and the organisation

Annual fee included in APC

+

APCs – paid by the authors

Step 2: Choose payment plan

Flat-rate option (fixed amount of paid pages / articles per year):

Suitable for the organisations with a fixed budget and journals with a fixed publication volume

Pay per published article:

Suitable for new journals or journals aiming to increase their publication volume



Step 3. Decision

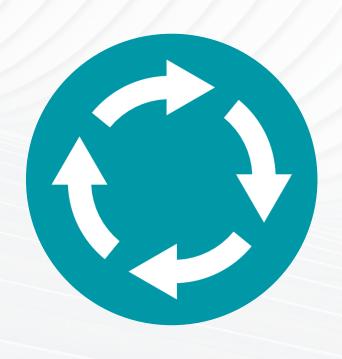
- You'll confirm your interest in ARPHA Platform
- You'll receive our final offer
- We'll prepare a contract draft for you
- Once the contract is approved, we'll sign it and will proceed to the journal setup stage





Step 4. Start of the journal migration (~ 2 months!)

- You'll fill in a detailed questionnaire to provide further information about the journal and its website design
- We'll prepare and discuss with you a design concept (~ 2 weeks)
- We'll set up your journal website on ARPHA (~ 1-1,5 months)
- We'll upload your journal's back issues, if this service is included in the contract (~ 4 weeks)





Step 5. Training and technical support

- We'll train your staff how to fully utilise ARPHA's Editorial Management system (3-4 hours)
- We'll be providing continuous technical support by replying to your questions within 24 business hours



Step 6. Indexing and archiving

 We'll verify the indexing and archiving databases provided by your previous publisher

 We'll set up an automated export for your journal's content to all relevant databases

 We'll be actively assisting you in the application process for additional databases, including Web of Science, Scopus, DOAJ, CLOCKSS, and others.



We'll be regularly following up your journal's indexing and archiving

Step 7. Official launch on ARPHA

- We'll prepare press materials and announce the migration of your journal to scholarly newswires and our social networks
- You'll receive our guidelines & advice on successful PR and marketing activities for journals





ECIPONC

A better home for your journal!

✓ arphahub.com



→ @ARPHAplatform